



The Light Cavalry Honourable Artillery Company



Terms and Condition for the use of a Dismounted Guard of Honour furnished by the Light Cavalry HAC

What you may expect of us:

We, the Light Cavalry HAC, will furnish a Guard of not less than six, to line the area for reception or to stand in appropriate positions agreed between you and the SNCO i/c of the Guard and in accordance with normal practice, during the reception of your members and guests. In the case of Mansion House, this will entail the lining of the entrance to the Salon and the staircase during the reception phase and the entrance to the Egyptian Hall when the main party, members and guests process to dinner. The Guard will be pleased to undertake special requests for photographic or display purposes by prior arrangement.

What is expected from you:

The Light Cavalry makes a minimum charge of £250 to cover the fixed costs of maintaining its equipment, horses, stables and accoutrements. The Light Cavalry will invoice you for the cost of the Guard's transport to and from the venue. The cost of this will be advised to you beforehand.

The Light Cavalry appreciates it if its Guard receives appropriate refreshment after the parade. If your organisation will not be providing a meal for the Guard, please can you ensure that you notify the Light Cavalry so that alternative arrangements can be made, for which we will have to charge you at cost.

Application for a Dismounted Guard to be furnished by the Light Cavalry, HAC

Name and address of organisation	
Location of Guard duty if different from above	
Name and position of main contact & postal address if different	
Tel No and email	
Date and nature of event	
Timings for the event	
Any special details about the occasion including senior guests.	

I have read and agreed the above terms.

Signed

Date

Name

Organisation

Please make a copy and return the original to Cornet Derrick Louis, Squadron Admin Officer, Light Cavalry at 10 Priory Farm Road, Nounsley, Essex CM3 2NL Tel: 07918 721526 Email: sao@lchac.org.uk